

Academic Senate Santa Barbara Division  
Council on Research and Instructional Resources

Members of the Academic Senate

Re: Call for Academic Senate Faculty Research Grants, 2025-26

Allocation of funds are governed by the Council on Research and Instructional (CRIR) and University Regulations

Deadline: Thursday, March 27, 2025

Request for Applications:

Funding: Proposals with budgets up to \$20,000 will be considered. Funding is competitive on the basis of scholarly excellence, with priority given to: a) early career faculty with a clear need for funding; b) projects for which no extramural funding source can be identified; c) requests for seed monies with high potential for impact or graduation to extramural funding; d) requests that extend/augment work currently supported by extramural funds, in particular to prepare extramural renewal proposals. Proposals from individuals who have substantial extramural or intramural funding will normally not be considered, but in certain cases consideration will be given to requests for new research initiatives with a demonstrated need for seed money.

### Eligibility

1. Persons on Active Duty
  - a. Any member of the Academic Senate Santa Barbara Division may apply, including emeriti/ae who are active in the UCSB research community.
  - b. Emeriti/ae who have been given appointments at other institutions are not eligible.
  - c. Proposals submitted by an Acting Assistant Professor must be accompanied by a letter from the department chair indicating the expected timing of transfer to ladder status.
  - d. Other career academic employees (normally full-time appointees), who are not members of the Senate may seek support through joint application with a Senate member.
  - e. Current members of the Academic Senate Council on Research and Instructional Resources may apply.
2. Persons on Leave
  - a. Individuals on sabbatical or other UC-paid leave, either in residence or with headquarters elsewhere, may apply.
3. New Senate Members
  - a. The applicant must be a Senate member at the time of proposal submission.

4. Each eligible member may submit only one proposal.

#### Grant Terms

1. The grant period is from July 1 to June 30, and funds may be expended at any time during the fiscal year subject to local accounting rules.
2. Unused funds may be automatically carried forward for one year. After the second year, carrying forward unused funds requires approval of the Council. Remaining unused funds will be returned to the Academic Senate.
3. Overdrafts are the responsibility of the grantee or the department incurring such charges; faculty members will be billed for payment of any overdraft.
4. The applicant's department is responsible for timely submission of all vouchers, recharges, purchase requisitions, etc., covered by the award.

Application Procedures/Guidelines: Must be submitted by 11:59 p.m. PST Thursday, March 27, 2025.

Complete the following steps to apply online for a Faculty Research Grant:

1. Log in with your UCSB NetID and password to the Faculty Research Grants webpage at: <https://senate.ucsb.edu/grants/faculty-research/>
2. Complete the Faculty Research Grants Form.
  - I. Research Description
    - a. Provide a specific and well-defined description of the proposed project that is understandable to non-experts. Proposals that are written for expert reviewers will not score well. Evaluation of the proposal will be based primarily on your discussion of the significance of the research, the merit and expected impact of the project, the methodology, and your definition of the project objective.
  - II. Budget and Justification
    - a. Provide a detailed budget list with narrative justification for each cost category. Where applicable, justify the number of hours, the cost of benefits to research assistants, equipment costs, and/or purchasing and vendor management.
    - b. [Allowable and Unallowable Expenses](#)
  - III. Other Funding Support
    - a. List all other current and pending research support, including start-up funds, and current and pending extramural research support.

Review: Proposals are reviewed by the Committee on Faculty Grants, which includes Senate faculty members across campus and represents a wide variety and disciplines. In general, the proposal should be specific, well-defined, written with clarity, and should be understandable to a non-expert reader. Each proposal will be read by at least two members of the Faculty Research Grants Committee, which administers the review of applications and funding decisions.

Award Notification: Applicants will receive notices of grant decisions by June 30, 2025. Funds will be transferred to the administering entity in July when the new fiscal year begins.

Please email [research.grants@senate.ucsb.edu](mailto:research.grants@senate.ucsb.edu) with any questions.

Stephanie Malia Hom  
Chair, Council on Research and Instructional Resources

Reference Materials:

[Allowable/Unallowable Expenses](#)

[Sample Application Form](#)

[Sample Proposals](#)

[Frequently Asked Questions](#)