To the Faculty Legislature, Santa Barbara Division:

**Charge:** To govern the College of Creative Studies in accordance with the provisions of Divisional Bylaw 40A [Am 25 Oct 01; 27 May 04], specifically:

1. To represent faculty in all aspects of the curriculum of the College.
2. To authorize the Dean, at the committee's discretion, to enforce all regulations concerning students, including the regulations governing transfer and academic disqualification.
3. To advise and assist the Dean in the administration of the College.
4. To appoint all committees of the Faculty not otherwise provided for.

**SUMMARY**

The Executive Committee of the College of Creative Studies (CCS) met 8 times during the academic year 2009-10 and addressed many issues. Prominent among these were:

- Preparing for the anticipated CCS PRP review in the 2011-12 cycle
- Review and comments of the UC Commission on the Future
- Responses to various external queries

**STRUCTURAL CHANGES**

None

**SELF-ASSESSMENT**

CCS – External Review CCS was advised by Program Review Panel Coordinator Margaret Weeks that the academic program review of CCS has been pushed back until the 2011-2012 academic year due to scheduling adjustments that needed to be made in light of the budget issues. However, the Program Coordinators were encouraged to begin thinking about the upcoming review and to prepare materials relative to their major. To this end, copies of appropriate materials from the last PRP cycle were circulated to Program Chairs. The last external review of CCS took place in 2003. The Dean requested that each Program Coordinator meet with their respective committees to discuss the progress that has been made within that major, and by extension to the College as a whole, along with updated information since that review. With these data, the Dean would then forward a report (sent August 17, 2010) on progress since the last PRP as requested by the EVC.

Voting Procedures for CCS Faculty Merit cases The CCS FEC discussed the review process for the annual academic merit and promotion cases and the College’s Voting Procedures. Of particular concern was the tendency for many eligible voters to just not vote (or abstain) on cases they were not familiar with. Several members of the Committee suggested ways to make the review materials more easily accessible to the eligible voting faculty, i.e. electronically if allowed by the Academic Personnel Office. One specific suggestion was to hold two meetings each year of all of the CCS Faculty in the Sciences, and another pair with those in the Humanities and Fine Arts. Personnel cases would be discussed at these meetings. An additional benefit would result from the collegial exchange of information and ideas amongst colleagues from various disciplines. Given that the merit/promotion cycle was well underway, this matter will be revisited and discussed at a future FEC meeting.

Instructional Technology Fee for CCS Information was distributed to the FEC about the instructional technology fee implemented for L&S students. A census of the faculty revealed very little current interest
in using the services this fee would support. The CCS Faculty and students will be consulted with regard to possible implementation of an IT Fee within CCS should this change in the future.

CCS Senior Exit Surveys All graduating CCS students were emailed a link and invited to fill out an anonymous electronic survey regarding their experience in CCS. Results were compiled and sent to the relevant program chairs.

Revisions to the CCS IWC Policy The CCS policy with regard to Workload Equivalencies as they pertain to Unit 18 faculty was in need of updating. The current policy was dated December 2003. Each of the Program Coordinators was asked to review this policy and provide updated information to the Dean. CCS has also been receiving copies of the workload guidelines from its cognate departments so that the College can use them as a reference for future update of the CCS Workload Guidelines.

RESPONSES TO OUTSIDE REQUESTS

Voting Privileges of Ex-Officio Members – Bylaw 35 A discrepancy was discovered in Senate ByLaw 35 with regard to Ex-Officio Members and voting rights. It now states that ex-officio members do not have voting rights. The CCS FEC had no further comment on this action.

Differential Fees by Major Several of the FEC members voiced strong concerns over this proposal including:
  • That to impose higher fees on those in fields of higher income potential (i.e. Engineering and Business) is philosophically wrong and would present an obstacle for some students who are in lower income brackets;
  • How is it possible to assess higher fees now on “future income?”;
  • Higher fees now for certain groups could have an adverse affect on future fundraising efforts from our Alumni;
  • Perhaps many students would opt to remain as undeclared majors for longer periods of time.
In sum, the FEC was not supportive of this proposal.

Report of the Undergraduate Educational Effectiveness Task Force The FEC reviewed and discussed this report and agrees that assessment of learning outcomes is an important issue. This report provides guidance while allowing departments to maintain flexibility in the methods of assessment, which are different for each major. A response was sent to the Senate.

Repeal of SR-764 Limitation of Units for Special Study Courses The FEC agreed that dismissal of this rule is appropriate. A response was conveyed to the Academic Senate expressing the sentiments of the CCS FEC.

Final Report of the EAP Task Force The FEC reviewed this report in its Final version and harkened back to their response to the draft report on the EAP Business Plan that was circulated to Senate Committees for comment. The concerns raised in their previous response were still present in this final report and members provided additional comments. They worried about the effect of higher fees assessed for EAP students on top of the recent overall fee hike, and to overall changes in funding process, which can lead to privatization of EAP. The Committee strongly objected to the decentralization of the course articulation. Finally, the Committee felt that all campuses should have faculty representation on the Governing Board. A response was sent to the Academic Senate.

UC Commission on the Future Recommendations The FEC members reviewed this lengthy report and they all agreed that this is an important document that required careful review so that a thoughtful and useful response could be made. The FEC formed sub-committees to review the recommendations of the Working Group for each of the 5 areas: Size and Shape; Education and Curriculum; Access and Affordability; Funding Strategies; and Research Strategies. Each sub-committee addressed their topic and provided comments to the FEC. The reports from the 5 sub-committees were summarized and sent to the Academic Senate.
Nominations for faculty for Program Review Panel  
EVC Lucas requested nominations of faculty members to serve on the Program Review Panel commencing in the fall of 2010. The FEC members proposed several nominations. The names were submitted to the Committee on Committees.

Response on Revisions to the Compendium  
The CCS FEC members reviewed the reports associated with the revisions to the UC Compendium, which outlines the process by which academic units are reviewed. It also suggests many revisions to the Five Year Planning Perspective, which currently serves as a reference to new campus initiatives that are in the pipeline across UC. The FEC as a whole agreed that this was a very useful document, however several concerns were expressed about the proposed revisions to the “Planning Perspective” which if implemented could impose an unacceptable time limit for those initiatives that are already on the Plan but have not been able to move forward. The current lack of available resources from the State is a primary reason for the lack of progress for many of these proposals.

FEC comments on the UCOP “Choices Report”  
Several members of the FEC voiced their comments on this UCOP report. The comments were collected and sent to the Academic Senate.

ITEMS OF NOTE:

Carol W. Greider, a graduate of the College of Creative Studies, Biology, 1983 was awarded the Nobel Prize in Physiology or Medicine for her work on the discovery of “how chromosomes are protected by telomeres and the enzyme telomerase.” Carol shares this award with two other recipients: Elizabeth H. Blackburn and Jack W. Szostak. This is a wonderful honor for CCS and UCSB.

Dean’s Award for Outstanding Student Service – At the last meeting of the FEC for 2008-09 the Committee discussed the creation of a new CCS award to be bestowed upon a CCS student in recognition of their contributions to the life and success of the College. While they need be a student in good or preferably excellent standing, the focus will be on their contributions to the College. The FEC reviewed and discussed the proposed language for the new CCS award and was approved. Selection of nominees will occur in May per the timeline proposed.

CCS Science Week  
CCS had its first annual “Science Week” during February 16th through the 20th. This event was held in the CCS Gallery. It featured posters of the summer research projects from the students who were the recipients of a 2009 Summer Undergraduate Research Fellowship (SURF). Other science students were also invited to participate. The event ended with a closing reception attended by students, their project mentors, faculty, members of the administration, donors, and several members of the UCSB Foundation Board.

CCS Development Officer Departure  
The CCS Development Officer has been relocated to another College.

Student Achievement  
Cory Hirashiki, a CCS Literature student, took first prize for screenplay writing at this year’s Santa Barbara International Film Festival

Francesc Roig Retirement  
Dr. Francesc Roig announced his plans to retire from CCS/L&S Physics program as of June 30, 2010. Francesc is a Senior Lecturer with Security of Employment whose stellar record of achievements and expertise in the field have built the CCS Physics program to the commendable program it is today.

CONTINUING AND NEW ITEMS FOR ACADEMIC YEAR 2009-10
While a prototype of the newly revised CCS website was unveiled in the fall of 2009, due to technical difficulties and the lack of full-time IT support in the College, the website remains in a prototype stage. The Dean will look into several options to expedite the long-needed overhaul of our web presence.

**COMMITTEE MEMBERS:**
- Maribel Bueno-Cachadina, Mathematics, Secretary
- Patricia Cohen, History, At-Large Member
- Omer Egecioglu, Computer Science
- Sathya Guruswamy, Physics
- Jeremy Haladyna, Music Composition (Music)
- Leslie Hogan, Music Composition-NSF-CA Member
- John Latto, Biology (EEMB)
- Leroy Laverman, Chemistry/BioChemistry, Chair
- Shirley Lim, English
- Jane Mulfinger, Art
- Michael O'Connell, English, At Large Member
- Harry Reese, Associate Dean, Art-ex-officio
- Bruce Tiffney, Dean, Biology (Earth Science), ex-officio