To the Faculty Legislature, Santa Barbara Division:

The Undergraduate Council (UgC) and its three standing committees held a total of 51 regularly scheduled 90-minute meetings during the 2010-11 academic year. Many of the Council’s agenda items were delegated for preliminary review by the appropriate standing committee(s), followed by full Council review and consideration of committee recommendations. UgC consulted with academic deans and other campus administrators on an issue driven basis.

Purpose (per Bylaw 80): To set standards for and policy on undergraduate education and to provide advice and consent on all matters of policy, planning, programs and practice that impact the quality and diversity of UCSB’s undergraduates and their educational experiences at UCSB.

Local Business

Academic Program Reviews

In cooperation with the Program Review Panel (PRP), UgC participated in the academic program reviews of the following departments:

1. Chemistry and Biochemistry
2. Computer Science
3. East Asian Languages and Cultural Studies
4. Music

UgC made recommendations to the Executive Vice Chancellor regarding membership on the 2011-12 Program Review Panel and suggested departments to be reviewed during the 2013-14 program review cycle.

Academic Proposals

UgC approved the following establishment, discontinuation and curricular change proposals:

1. Establishment of a Minor in Spatial Studies within the Department of Geography
2. Discontinuation of the Sociocultural Emphasis within the BA in Linguistics
3. Discontinuation of the Computer Engineering Pre-major
4. Restructuring of the BA in Film and Media Studies
5. Curricular changes to the BS in Physical Geography
6. Revision of the requirements for completion of the three Emphases offered within the Computer Science BA program - Computational Biology, Computational Economics, and Computational Geography
7. Revision of the Sociology Pre-major requirements
8. Revision of the requirements for entry into the Economics Honors Program

After careful review and consultation, UgC denied proposals from the Department of French and Italian to make significant curricular changes to the BA in French and the BA in Italian Studies.

UgC recommended the following name changes for final approval by the Faculty Legislature:

1. Department of Psychology to be changed to Department of Psychological and Brain Sciences
2. English as a Second Language Program to be changed to English for Multilingual Students Program
3. BA in Geological Sciences to be changed to BA in Earth Science
4. BS in Geological Sciences to be changed to BS in Earth Science

Following substantial consultation with Summer Sessions Dean Carol Pasternack and Instructional Development Director George Michaels, UgC endorsed the call for proposals for the Summer Sessions Online Course Development Program. The guidelines that were developed by UgC regarding review and approval of courses associated with the UC Online Education Pilot Project will also be applied to the courses proposed as part of Summer Sessions’ online initiative.
UgC considered a proposal submitted by representatives of Associate Students to establish a Student Initiated Democratic Education (SIDE) Program. Members provided constructive feedback on several aspects of the proposal, but the Council was unable to endorse it as presented.

Admission and Enrollment

UgC received regular reports on the activities of its Committee on Admissions, Enrollment and Relations with Schools (CAERS) and responded to recommendations on major issues as detailed below in the Committee’s individual report.

WASC Reaccreditation

Two UgC members represented the Council on the Undergraduate Educational Effectiveness in the Research University Committee (UEERUC), which was formed to carry out activities related to UCSB’s reaccreditation by the Western Association of Schools and Colleges. In the course of the review UCSB will be expected to demonstrate its commitment to developing learning outcomes and appropriate assessment strategies for all of its undergraduate programs. UEERUC therefore initiated a pilot project in which four departments developed learning outcomes and assessment plans for selected programs in consultation with designated members of UEERUC who have expertise in this area. UgC was asked to form a structure through which to review and potentially approve the materials submitted by these departments. UgC formed the ad hoc Committee on Learning Outcomes and Assessment (CLOA), which was charged to define procedures and criteria for carrying out such reviews. On CLOA’s recommendation, UgC approved the learning outcomes and assessment plans that were created by the pilot departments, with the understanding that CLOA would follow up on several recommendations for clarification and revision. UgC endorsed CLOA’s criteria and procedures document, which has been forwarded to UEERUC for use in replicating the efforts of the pilot project across campus.

UgC reviewed and commented on the draft Capacity Preparatory Review (CPR) Report, with particular focus on the essay entitled, Undergraduate Educational Effectiveness in the Research University. CAERS independently reviewed and endorsed the Report’s Essay on Student Success.

ESCI Evaluation Process Revision

UgC responded to a proposed plan and timeline for implementing online delivery of ESCI evaluations. While members found certain aspects of the rationale for online evaluations to be compelling, the Council voiced numerous concerns and recommended that implementation be postponed until the various drawbacks of the plan could be adequately addressed. UgC also recommended that one or more of its member be invited to participate in future non-Senate deliberations on this topic.

Representation on Campus Committees

UgC was represented on the Campus Planning Committee, Advisory Committee on Student Housing, General Catalog Committee, and Intercollegiate Athletics Policy Board.

Systemwide Business

As UCSB’s representative on the Committee on Educational Policy (UCEP), Cynthia Skenazi, regularly reported to and consulted with the Council regarding issues under discussion by UCEP.

Charles Akemann served on the Board of Admissions and Relations with Schools (BOARS) and reported to both UgC and its Committee on Admissions, Enrollment, and Relations with Schools (CAERS). He sought input from CAERS in relation to several BOARS matters.

Jan Frodesen represented UCSB on the University Committee on Preparatory Education (UCOPE) and reported to the Council as appropriate.
Along with other Senate councils and committees, UgC responded to the following documents, which were forwarded by the Academic Council for Divisional comment.

1. Academic Council recommendations for the Commission on the Future and UCLA statement
2. A proposal to rename certain fees as tuition
3. Funding Streams Proposal
4. UC Online Education Project Plan
5. Library Planning Report

**STANDING COMMITTEE REPORTS**

**Committee on Admissions, Enrollment, and Relations with Schools (CAERS) – Chaired by Hilary Bernstein**

In consultation with Admissions staff, CAERS regularly monitors UCSB’s efforts to admit, recruit, and enroll an excellent and diverse undergraduate student body. In response to the alteration of UC eligibility policy and President Yudof’s request that all UC campuses admit students via prescribed holistic review practices, CAERS conducted an extensive analysis of UCSB’s current admission practices to assess the implications of potential changes. After much discussion and careful evaluation of a wide array of simulations, the Committee prepared and circulated a memo that describes the admissions process CAERS has agreed upon for the coming year. The memo provides a compelling rationale for maintaining UCSB’s School Context pathway as a partial alternative to the type of holistic review that President Yudof has asked us to adopt. After receiving unanimous UgC approval, the document was forwarded to the Senate Chair who presented it for endorsement by the Executive Council, EVC, Chancellor, and Faculty Legislature.

In preparation for upcoming implementation of new eligibility policy, CAERS recommended various adjustments to UCSB’s current application scoring methods, which were unanimously endorsed by UgC.

The Committee responded to a request from BOARS regarding UCSB practices with respect to admission of non-residents applicants.

**Committee on Undergraduate Academic Programs and Policy (CUAPP) – Chaired by Thomas Even**

CUAPP conducted preliminary reviews and made recommendations to UgC regarding all of the academic program proposals that were acted on by the full Council. CUAPP is delegated final approval authority for all undergraduate course requests. In addition to acting on hundreds of requests for establishment, discontinuation, or modification of courses, CUAPP responded to the following requests as part of its regular workload:

1. 25 General Education proposals, all of which were approved
2. 194 associate instructor appointment proposals (compared to 178 in 2009-10)
3. 14 final exam time change requests
4. 10 Extension course proposals
5. 16 Extension instructor proposals

In consultation with Extension Dean Michael Brown and members of his staff, CUAPP took several steps to upgrade the review process for Extension courses and instructors, including the development of a new course proposal form that closely resembles the format used for submission of regular UCSB course requests via the Master Course Approval System. New proposal forms were also created for Extension instructor appointments and were designed to more closely resemble the format used in submitting proposals for associate instructors to teach upper-division courses.

CUAPP has played a key role in addressing numerous concerns related to UCSB’s involvement in the development of online courses, as this committee will be responsible for the review and potential approval of online courses that are now in the developmental phase.

**Committee on Undergraduate Student Affairs (CUSA) – Chaired by Jocelyn Holland**

CUSA stayed informed on student affairs issues via consultation with Vice Chancellor Michael Young and Dean of Students, Yonie Harris. The Committee consulted with the Director of Campus Learning Assistance Services
(CLAS) to assess the impact of the budget crisis on services offered. CUSA also met with a group of representatives from Associated Students to provide an avenue for student input regarding matters that are of particular concern to undergraduates.

CUSA revised its policy and procedures document regarding appeals for reinstatement of eligibility to compete in intercollegiate athletic competitions and acted on such appeals from two student athletes.

CUSA also selected the recipients of the Chancellor’s Award for Excellence in Undergraduate Research and the Fiona Goodchild Award for Excellence as a Graduate Student Mentor of Undergraduate Research.

**Undergraduate Council Members:**
Charles Akemann  
Ted Bennett  
Hilary Bernstein  
Jordan Clark  
Thomas Even  
Raya Feldman  
Jan Frodesen  
Jocelyn Holland  
Gene Lerner  
Pei-te Lien  
Harold Marcuse  
Susannah Porter  
Cynthia Skenazi  
Charles Wolfe  
Clyde Woods  
Rolf Christoffersen, Co-Chair (served on UgC during Fall only)  
Tania Israel, Co-Chair (Fall); Chair (Winter and Spring)

Unit 18 Representative: Christopher Dean  
Associated Students Representative: Paul Monge-Rodreguez  
Graduate Student Association Representative: Dustin Walker

Analyst: Debra Blake