COLLEGE OF CREATIVE STUDIES FACULTY EXECUTIVE COMMITTEE
ANNUAL REPORT, 2014-2015

CHARGE OF THE COMMITTEE

To govern the College of Creative Studies in accordance with the provisions of Divisional Bylaw 40A [Am 25 Oct 01; 27 May 04], specifically:

1. To represent faculty in all aspects of the curriculum of the College.
2. To authorize the Dean, at the committee’s discretion, to enforce all regulations concerning students, including the regulations governing transfer and academic disqualification.
3. To advise and assist the Dean in the administration of the College.
4. To appoint all committees of the Faculty not otherwise provided for.

SUMMARY

The Faculty Executive Committee (FEC) of the College of Creative Studies (CCS) met 10 times during the academic year 2014-15 and addressed many issues. Prominent among these were:

- Reestabishment of the CCS Literature major as the CCS Writing and Literature major
- Exploring the possibility of a Bioengineering major in the College
- Responses to multiple external queries.

ISSUES AND OUTCOMES

AS representation
Following discussion, it was moved and voted to not have an undergraduate student sit in on FEC meetings, however several suggestions were made to foster student input and interaction. The Associated Students Senator for CCS hosted a student forum to create a CCS Student Council and to hear student concerns. These will be communicated back to the FEC via the Chair or Dean, as appropriate.

Transition to online admissions
Following consultation with UCSB Admissions and several demonstrations, CCS moved to an online admission process (Decision Desk) that was used for the 2014/15 admissions cycle. FEC members provided feedback on the new program several times during this period.

CCS Writing and Literature major
The Literature Program Restructuring Task Force unanimously approved a proposal for the CCS Writing & Literature Major, which was sent to the Dean on 10-6-14 for submission to the Academic Senate Undergraduate Council and the appropriate Campus Administration offices. A copy of the Proposal was discussed by the FEC at an extraordinary meeting. Although the proposal was not initially approved by Undergraduate Council, the valuable feedback provided allowed a new version to be submitted which was approved allowing the moratorium on admission to be lifted. Students will be admitted to the new major starting in Fall 2016. A search for a new L(P)SOE position (split evenly between CCS and the Writing Program) was approved and was completed successfully.
Proposed BS in Bioengineering – placement on Five Year Perspectives list
The FEC Chair met with representatives from the Center for Bioengineering regarding a proposed new CCS Bioengineering major. The committee who are developing the major gave a presentation at the December 2nd FEC meeting and the FEC members present agreed that this was an interesting and important opportunity. A committee consisting of both CCS and Bioengineering faculty was formed to integrate the perspectives of CCS into the preliminary document produced by faculty from bioengineering. After several meetings and much discussion the Bioengineering faculty decided to instead create an undergraduate Program within Engineering. CCS may be involved in some way in the future.

Unit 18 lecturer review procedures
An ad hoc committee was formed to review the Colleges procedures for Unit 18 lecturer review and support. The committee’s goals are to come up with a system that: helps lecturers prepare for potential Excellence Review; lets lecturers know how they are doing; helps CCS know how instructors are doing; provides mentorship opportunities. This is an ongoing project that could yield guidelines for use during the next academic cycle.

Dean and Associate Dean’s role in personnel cases
Because CCS does not have Department Chairs the Dean is considered by Academic Personnel and CAP to act in the capacity of Department Chair, limiting the Dean’s subsequent role in the process. A subcommittee was convened to consider changes that might improve this situation. The Committee examined several possible solutions and ultimately recommended that the Associate Dean fill the role of ‘Department Chair’ for personnel cases. This required modification of the CCS bylaws A ballot on the issue was sent to CCS Senate Faculty eligible to vote, with a summary of the issue and a note that the FEC supported the changes. The bylaw change was approved.

CCS Student Awards
An ad hoc committee was established to consider the criteria and nomination processes for the two CCS student awards. The FEC agreed to move the deadline for nominations from May 1st to April 15th.

Second Bachelor’s degrees
Following an enquiry from the Admission Office it was determined that applications for Second Bachelor’s degrees should continue to be considered on a case-by-case basis as there are occasionally instances where the situation is entirely appropriate for a CCS student.

Accessing College and personnel case materials electronically
After much discussion members decided to bring this topic to their colleagues to ensure all CCS faculty are included in the discussion. The topic was discussed at a subsequent meeting and the FEC decided to have a one year trial period (2015-16 academic year) during which candidates under review will be given a choice of having their materials made available electronically or not.

Name change for CCS Computer Science Major
Due to a request from the College of Engineering, as an outcome of the ABET accreditation, the name of the CCS Computer Science major was changed to CCS Computing to avoid having two BS degrees in Computer Science at UCSB with the same name.

CCS Music courses for L&S Music majors
The Department of Music proposed to accept up to 8 units from CCS courses for its L&S music students. The CCS Music Faculty, and subsequently the CCS FEC, were supportive of this change.
RESPONSE TO OUTSIDE REQUESTS

Academic Personnel Manual (APM) 080 Medical Separation
The proposal was discussed and the committee was in favor of it and found it to be clear and reasonable.

Use of Registration Blocks to Enforce Mandatory Requirements
The FEC noted the intent to give ample warning of the change to students and strongly supported this, especially in any transitional period.

Partial Fee Reduction Proposal for Graduating Seniors
The FEC was strongly in support of this proposal.

Sexual Harassment and Sexual Violence-Proposed Revisions
The FEC appreciated the effort, and applauds making the language more clear, and bringing the University into compliance with regulations.

UC Policy on Copyright
The committee considered that anything to simplify and clarify policies on copyright for employees the of University was deeply appreciated.

Equity for Access to University Facilities
Although it is unlikely the policy would impact CCS, it was agreed that policy guidelines will provide that best practices are applied across the board.

University Committee on International Education
The FEC had several queries about this proposal and requested more information about this proposal including what resources will be made available to staff and faculty to undertake the increased requirements of reporting, whether the proposal concerns undergrads and/or graduate students, whether students enrolling through extension will also be reported through this mechanism, and what the the overall goal of the proposal was.

Review of Course Waitlist System Policy and Procedures
The FEC had concerns with this proposal and sent feedback addressing the issue of when they felt it was, and was not, appropriate to use gpa as a waitlist criteria. It was noted that at least in some instances, the policy used the term “enrollment code”, where it should have been “approval code.”

ITEMS OF NOTE

- A retreat for all faculty of the College of Creative Studies was held on November 15, 2014.
- CCS held its annual science week in early November, in conjunction with Parents Weekend, with a display of research posters provided by the recipients of the 2014 Summer Undergraduate Research Fellowships, as well as other CCS students who had undertaken research projects.
- One FEC Commendation of Excellence award, and one CCS Student Service Award were made.
- A CCS student was the recipient of the 2015 Thomas More Storke Award for Excellence (the highest student honor on campus) and the Chancellor’s Award for Excellence in Undergraduate Research.
COMMITTEE MEMBERS:

John G. Latto, Chair, Lecturer SOE, Ecology, Evolution and Marine Biology, College of Creative Studies
Gerardo Aldana, Associate Dean, Professor of Anthropology and Chicana/o Studies
Caroline Allen, Non-Senate Academic Rep
Paddy Bartlett, Lecturer SOE, Mathematics, College of Creative Studies
Omer Egecioglu, Professor, Computer Science
Kathy Foltz, At-Large Member (Winter and Spring quarter only)
Sathya Guruswamy, Lecturer SOE, Physics, College of Creative Studies
Jeremy J. Haladyna, Senior Lecturer SOE, College of Creative Studies
Leslie Hogan, Non-Senate Academic Rep, Continuing Lecturer, College of Creative Studies
Leroy E. Laverman, Senior Lecturer SOE, Chemistry and Biochemistry, College of Creative Studies
Jane Mulfinger, Professor, Art
Harry Reese, Professor, Art
Madeleine Sorapure, At-Large Member, Program Director, Writing Program
Bruce H. Tiffney, Ex Officio Dean, College of Creative Studies; Professor, Earth Science
Sara Sterphone, Consultant
M J. Little, Advisor